

**MINUTES OF THE LOWER WINTERBORNE PARISH COUNCIL AGM HELD ON TUESDAY  
19<sup>th</sup> JUNE 2018 AT WINTERBORNE KINGSTON VILLAGE HALL, COMMENCING 7pm**

**Present:** Cllrs R Allcock, R Brock, H Andrews, R Sorrell, K Langdown,  
B Newman, R Jessopp

**Chair:** Cllr M Leaper

**Clerk:** Mrs Amanda Crocker

**Also present:** 4 members of public, District Cllrs Emma Parker and Jane Somper

**1 Public Participation**

19.030 Recreation ground grass cutting. Contractors have been asked to cut the grass again. This was at an additional cost of £690. This was due to a lack of communication which meant that when the contractor cut the grass in March, the volunteers were not geared up to begin the follow up cuts. Unfortunately, were the Parish Council to buy a machine that would cut and collect, it would be smaller than the gang mower we have and would, therefore, take the volunteers longer to do each subsequent cut and it would be difficult to ask them to spend more time up there. Cllr Langdown said that originally it was topped no later than the end of March, no grass was picked up and then the area could be cut by the volunteers. We continue to learn lessons.

Village hall hedge needs to be cut, and the Clerk will contact the contractor to do this.

Zelston grass cutting has not been done by volunteers but payments have been made – the summary notes will be amended. It was also noted that the summary stated the June meeting was to be held on the 10<sup>th</sup> June and not the 19<sup>th</sup> June. The Clerk apologised for the errors.

Redwoods is in the hands of the enforcement officer and is a sensitive issue, so we cannot know what is happening other than to say these things move slowly. District Cllr Parker will take this up with Highways England again. Councillors asked if it would be possible to ask the Enforcement Officer what steps had been taken to date. The Clerk will contact NDDC Enforcement Officer what action has been taken to date. It was noted that the new entrance was made for access to the bungalow. There are two issues on the site – the access and the fact that someone is living in the caravan at the end of the original access.

**2 Declaration of Interest and requests for dispensations**

19.031 No interests were declared, and no dispensations had been requested.

**3 Apologies**

19.032 Apologies had been received from Cllr Lynn Luxford and County Cllr Hilary Cox and Graham Hyde.

**4 Minutes of the Meeting held on 15<sup>th</sup> May 2018**

19.033 A copy of the minutes had been issued to all members prior to the start of the meeting. Cllr Andrews proposed them to be a true and accurate representation of the meeting. This was seconded by Cllr Brock and agreed unanimously. The Chair signed the minutes in the presence of the meeting.

## **5 Matters arising from those minutes for report only**

19.034 Notice boards – The Bere Regis Lengthsman has been asked to produce some quotes for the boards but, due to his workload elsewhere, nothing has been forthcoming. The Clerk will get some other quotes from local craftsman and bring them back to the July meeting.

**ACTION: CLERK**

Zelston pot holes – Some of the potholes in Zelston have been filled but the work is not particularly satisfactory, and some are already starting to lift. The Clerk will follow up with Highways, saying that residents are not satisfied with the work and it is only a matter of time before it all needs redoing. Members would still like to meet with Highways officials on site to discuss the western access.

**ACTION: CLERK**

## **6 County & District Councillors' Reports**

### 19.035 County Councillor's report

Cllr Hilary Cox was unable to attend, and no report was available.

### 19.036 District Councillors' report

Cllr Parker reported that the elected members of the Dorset area have made history by coming together to form the new Shadow Dorset Council. This will ensure the safe and legal transition from the six existing councils to the new 'Dorset Council' in April 2019. Elections are then due to take place in May 2019. The Shadow Dorset Council consists of 174 members for the Dorset area.

Digital was embraced at the first meeting of the Shadow Dorset Council with a live broadcast of the meeting via livestream and councillors used remote handsets to cast votes on decisions regarding the constitution and ratification of appointments.

Cllr Hilary Cox was appointed Chairman of the Shadow Dorset Council with Cllr Peter Shorland as Vice Chair. Member nominations to the other committees were also approved, included 20 seats on the newly established Shadow Executive Committee which met for the first time on the 18th June. Cllr Rebecca Knox was elected as Chairman of the Shadow Dorset Executive, with Cllr Garry Suttle as Vice Chair.

## **7. Finance**

### 19.037 To confirm payment of accounts

The following payments had been requested:

Derek Andrews	Hub PAT testing	101506	125.00
ICL Web Design	Web hosting 01.04.18-31.03.19	101507	60.00
BT	WK Hub alarm June 2018	101508	39.02
DAPTC	Annual Subscription 2018/19	101509	298.97
Pamela White	Internal audit year ended 31.03.18	101510	125.00
A King	Kingston rec. grass cut and collect	101511	550.00
Mrs A Crocker	Wages + expenses	101512	506.68
R Jessopp	Hub toilet repairs	101513	23.25
JSR Treecare	WK grass cutting	101514	833.33
JSR Treecare	Zelston grass cut/Kingston rec.	101515	330.00
Pampered Pigs Pantry	Red diesel for mower	101516	29.54

The total amount requested from the Precept for the month is £2,920.79.

Cllr Sorrell proposed the payments are made. This was seconded by Cllr Brock and agreed unanimously.

19.038 To confirm the reconciliation of accounts and position against budget

A copy of the reports had been issued to all members prior to the start of the meeting.

19.039 To confirm the Annual Governance Statement for the year ended 31<sup>st</sup> March 2018

A copy had been issued to all members prior to the start of the meeting. Each statement was reviewed and individually acknowledged. Cllr Jessopp then proposed that the Annual Governance Statement is accepted. This was seconded by Cllr Sorrell and agreed unanimously. The Statement was then signed by the Chairman and Clerk in the presence of the meeting.

Cllr Newman raised the issue of the transparency within the accounts and felt that more information could be made available. The Clerk explained that the accounts were based on an income and expenditure system and no depreciation, accruals and prepayments were required at this level. It was agreed that Cllrs Sorrell and Newman would meet with the Clerk to see if there was any additional information that could be useful for residents to see each month.

**ACTION: CLLRS NEWMAN & SORRELL, CLERK**

19.040 To confirm the Annual Account Statements for the year ended 31<sup>st</sup> March 2018

A copy of the full set of accounts had been issued to all members prior to the start of the meeting. Cllr Jessopp proposed the accounts are accepted. This was seconded by Cllr Langdown and agreed unanimously. The Accounting Statement was then signed by the Chairman and RFO in the presence of the meeting.

19.041 To consider a contribution towards the cost of the Post Office hiring the Village Hall

This had been raised at the May meeting by members of the Village Hall committee. It is understood that the Post Office was not paying the hire fee and the Village Hall committee felt that, as this was an asset to the village, the Parish Council might like to consider paying their hire fee. This was discussed at the May meeting and it was confirmed that the Post Office is a private business and it is not within the remit of the Parish Council to cover such costs. It is understood that the fee has now been paid.

19.042 To consider a donation to the Winterborne Kingston Scout Group

A request has been received from one of the Group for a donation towards the equipment required. Members were reminded that the Parish Council is already allowing the Scout Group the use of the Hub at a reduced rate of £10, rather than the £15 normal fee. In the meantime, a grant application will be sent to them for completion. It is known that they have also sent requests to other parish councils in the area.

**ACTION: CLERK**

**8. To consider a grass cutting contract for Winterborne Zelston**

19.043 Cllr Newman reported that a sign was put up on the notice board in the village and it was understood that there would be more than one quote. However, the only quote received to date has come from the grass cutting contractor for Kingston who has quoted £2,560 for 16 cuts and £2,160 for 14 cuts. This is considerably more than was anticipated and we will continue to seek additional quotes.

Residents already cut the areas in front of their own properties, but this does mean the village becomes a patchwork. Cllr Andrews reported that she had received a note from someone who would like to quote for the work and they will be contacted.

John Smith might also be approached to see if he would like to quote for the work. Cllr Leaper will contact him.

**ACTION: CLLR LEAPER**

Cllr Jessopp will liaise with Cllr Newman and produce a map of the area that needs cutting in Zelston, together with work specifications.

**ACTION: CLLRS JESSOPP & NEWMAN**

## **9. Speed Watch (HA) - update**

19.044 Cllr Andrews reported that she had a meeting at Blandford Police Station with the Road Safety Liaison Officer. He confirmed that people caught speeding three times will get a visit Dorset Police. He also reiterated that Lower Winterborne is now viewed as an example of how the speed watch initiative should operate. A new volunteer is currently undergoing DBS checks.

## **10 WK Hub update**

19.045 Cllr Langdown reported that the external door is actually an internal door. He proposed that, as it is not possible to buy a door of the correct size, cladding the existing door with 9mm ply and weather board this should solve the problem. However, it may result in the key not being quite long enough once this work is done. It was agreed that Cllr Langdown go ahead and arrange for the work to be carried out.

**ACTION: CLLR LANGDOWN**

Cllr Jessopp reported that he has the speakers, but an amp is required with an optical input. Cllr Leaper has an amp which may work, if not, Cllr Jessopp will purchase a sound bar at a cost of about £50.

**ACTION: CLLR JESSOPP**

Cllr Jessopp has replaced the cistern in one of the toilets, but the door lock has now been forced and needs to be replaced.

The Mother & Baby group is going well.

Cllr Andrews pointed out that access to the field would be needed Sunday morning for the Open Gardens. It is understood that the Bere Regis Lengthsman may have the keys.

## **11. To consider the Pest Control contract**

19.046 No evidence of moles at the moment.

## **12. To consider future uses of the Recreation Ground**

19.047 The main use of the area is for dog walkers. Cllr Leaper suggested that, whilst the majority of the area is maintained, a large part could be left uncut as a wild meadow area. It is understood that there are grants for wild meadow areas, but this is a complicated process. It was suggested that this could be encompassed with the proposed community orchard. If we are doing this, do we use the rest of the area as a recreation ground? We do not really want the whole area for dog walkers only.

Cllr Leaper suggested those who are interested meet on site and consider a way forward and all ideas will be brought back to the July meeting. Cllr Jessopp would also like to be involved and it was suggested that Andy Knott would also be involved. The Clerk will contact Tony Bates of Dorset Wildlife Trust to assist.

**ACTION: CLLRS LEAPER & JESSOPP, CLERK**

It was noted that wild flower meadows do have to be maintained constantly, whilst orchards seem to last longer. This will be taken into account when deciding the way forward.

### **13 Planning Applications & Tree Work Proposals**

19.048 To consider planning applications received

There were no plans for discussion at this time.

### **14 WK Playground**

19.049 Nothing to report. Cllr Allcock met with the contractor on site and pointed out where the indentations need filling and also where the wetpour has shrunk.

### **15. Telephone kiosk and defibrillator updates**

19.050 The defibrillator case is now available and needs to be fitted. Cllr Andrews will look into repainting the Kingston kiosk. Cllr Leaper felt we should create a role for this in the responsibilities list.

ACTION: CLLR ANDREWS

### **16 Home Watch/Flood Watch (GH)**

19.051 Home Watch - Graham Hyde was unable to attend the meeting and no report had been sent.

19.052 Flood Watch – Zelston - nothing to report.

Cllr Sorrell asked, if we should have a lot of rain, would the weed cause a problem? They never have done so in the past.

### **17 Parish Councillors' Reports**

19.053 Cllr Allcock – nothing to report on the village gates so far. Most of the gates that are appearing around the area are recycled plastic. Open Gardens this Sunday – 6 signs were put out on Sunday afternoon and 2 are now missing.

Cllr Jessopp – gravestones have been checked and there were no issues.

Cllr Langdown – speeding through village. 18 new houses at the top end of the village and the speed from the Blandford direction is excessive. He has contacted Joe Allen at DCC and arranged for a traffic monitoring survey to be carried out. Mr Allen is keen on installing SIDs in the village and would be willing to meet and discuss the problem. He has also asked Wyatt Homes to move the 30mph further up the hill.

Cllr Andrews – additional dog bin – spoken to resident opposite the proposed site of the bin and they are happy for a dog bin to be located in the area. Cllr Andrew proposed that we buy the bin. This was seconded by Cllr Jessopp. Hedge cutting – the hedge around the 30mph limit has now been cut back.

Cllr Brock – West Street – expressed concern over the speeding in West Street. It is dangerous but nothing, such as the installation of village gates, can be done because the verge is not wide enough. Cllr Andrews reported that the last time the Speed Watch team visited the site, fewer vehicles were logged but the greater percentage were speeding.

### **18 Correspondence receive since the agenda was set**

19.054 Nothing to add.

**19 Items for the July agenda**

19.055 Councillors are reminded to pass any items to the Clerk for inclusion in the July agenda by the 10<sup>th</sup> July.

There being no further business, the meeting closed at 8.45pm.